



Clock In/Out - 1-800-903-4676

**Missed time entries must be reported via the
Helpers, Inc Time Tracker (HITT) system
within 48 hours of the shift.**

**Activity Codes for Personal Care Attendant
IDD, PD, & TBI Waivers**

Activity	Code
Bathing	11
Dressing	12
Oral Hygiene	13
Hair Care	14
Skin Care	15
Nail Care	16
Shaving	17
Prosthetic/Orthotic Assistance	18
Toileting	19
Transfer	20
Walking/Mobility	21
Wheelchair Maneuvering	22
Eating	23
Meal Planning/Prep/Clean up	24
Shopping and Errands	25
Medication/Treatments	26
Transportation	27
Use of Telephone	28
Laundry	29
Housekeeping	30
Minor Sewing/mending	31
Exercise/Range of Motion Activities	32
Other Health Maintenance Activities	33
Assistance in the Community	34
Non-Physical support or supervision for health & safety	35
Money Management (IDD/TBI only)	38
Teaching opportunities, incl. therapy & academic (IDD only)	39
Leisure and/or recreational activities (IDD/TBI only)	40

***If the worker is a capable person living in the home, they
are not allowed to clock in for the following:***

****Meal Planning/Prep/Clean up, Shopping & Errands,
Meds/Treatments, Laundry, and Housekeeping.***