Helpers, Inc.

Payment Enrollment Form

We offer two options to receive your payment for time worked. Option 1 is direct deposit through a checking or savings account of your choice. Option 2 is the ALINE Card. **You must choose one of these options to be paid.**

Option 1: Direct Deposit

If depositing into a checking account, attach a voided check for each checking account – not a deposit slip. If depositing to a savings account, ask your bank to give you the routing number for your account. It isn't always the same number on your savings deposit slip. Make sure to indicate what kind of account, along with the amount to be deposited, if less than your net paycheck.

1. Bank Name/City/State:_____

Routing/Transit #(9 digits):_____ Account Number: _____

___Checking _____ Savings I wish to deposit: $_____ or ____ Entire Net Amount

2. Bank Name/City/State:_____

Routing/Transit #(9 digits):_____ Account Number: _____

___Checking _____ Savings I wish to deposit: $_____ or ____ Entire Net Amount

Important! Please read and sign before completing and submitting.

I hereby authorize my employer (Company) to deposit any amounts owed to me by initiating credit entries to my accounts at the financial institutions (Bank) indicated on this form. Further, I authorized Bank to accept and to credit any credit entries indicated by Company to my accounts. Unless prohibited by applicable law, in the event that Employer deposits funds erroneously into my account, I authorized Employer, either directly or through its payroll service provider, to debit my account for an amount not to exceed the original amount of the erroneous credit.

Employee Name: _____ SSN#: _____

Employee Signature: _____ Date:_____

Option 2: ALINE Card by ADP

_____ Please issue me the Aline Card, a payroll card by ADP.

I do not want to set up direct deposit through my checking or savings account. I wish to receive my pay electronically on the ALINE Card. Once enrolled, a temporary card will be mailed to me.

Employee Name: _____ SSN#: _____

Employee Signature: _____ Date:_____

Introducing the ALINE Card by ADP

The ALINE Card by ADP is a payroll card. Your pay is deposited directly onto your ALINE Card instead of getting a paper check. You can use your card to make purchases, pay bills, and get cash when you need it.

How does the Aline Card work?

- **It's immediate.**
  - Your payroll funds are directly deposited onto your ALINE Card and immediately available on payday.
  - No check cashing fees.
- **It's convenient.**
  - Make purchases anywhere Visa debit cards are accepted.
  - Withdraw money from more than 70,000 surcharge-free ATMs.
  - Get cash back at the register wherever Visa Prepaid cards are accepted.
  - Get 24/7 access to card balances and account activity with the ADP Mobile App or online at myCard.adp.com.
  - Multiple was to get easy and free access to your pay.
- **It's secure.**
  - If your ALINE Card is lost or stolen, Visa's Zero Liability policy protects you from unauthorized qualifying purchases.

What can you do with the Aline Card?

- Pay bills online or by phone.
- Transfer money to U.S. bank accounts.
- Access your pay surcharge- free from ATMs or from PNC Bank locations nationwide.
- Deposit pay from other employers, as well as government benefits, tax refunds or other forms of electronic payment.
- Request additional cards for a spouse or family member.
- Easily manage your ALINE Card online at myCard.adp.com, or on the free ADP Mobile App.

ALINE Card Frequently Asked Questions

- **Is the ALINE Card a credit card?** The ALINE Card is a Visa prepaid card, not a credit card. Your employer will automatically load your pay onto your card. Each time you use the card, the purchase amount is deducted from the balance available on the card.
- **How can I check my balance?** Check your current balance anytime by accessing the Cardholder Support Website at mycard.adp.com, or by calling 1.877.237.4321, or at an ATM.
- **How do I get my funds off the card?** You can withdraw money from an ATM. You get one free ATM withdrawal per pay period. You can also go to a Visa member bank to make an over-the-counter withdrawal with the teller.
- **Can I take the ALINE Care with me if I leave my employer?** Yes, the card is yours to keep. Any employer that offers direct deposit can load your pay onto your ALINE Card.
- **Who do I call with general questions about the ALINE Card?** Contact Cardholder Services at 1.877.237.4321.