

# Training Verification

The state of Kansas requires that all care providers receive 15 hours of training, as prescribed by the parent/guardian of the individual or written certification that the provider was hired with sufficient knowledge/training to meet the individual's needs.

*The training and this form must be completed and **returned** within 30 days from date of hire.*

**Provider/Helper Name:** \_\_\_\_\_

**Recipient of Services:** \_\_\_\_\_

## Specific Training

Any one of the following meets the state's requirement.  
(Please check the appropriate box.)

- Completed on-the-job training from a family member or qualified individual.
- Completed CPR/First Aid training (copy of certification attached).
- Completed a minimum of 15 hours of training/education in a related field.
- Is a licensed CNA (copy of certification attached).
- Care Provider is at least 16 years of age, or at least 18 years old if a sibling of the individual.
- Parent or Guardian of Recipient of Services

**Provider/Helper Signature:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**\*Note: If you are the Helper and the Parent or Legal Guardian, you must have someone else sign and verify your training verification form.**

Please return to:

Helpers, Inc.  
15540 Pflumm Road  
Olathe, KS 66062  
Phone 913.322.7212  
Fax 913.322.7250